

MORGAN ADKINS-HAMBLIN

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EXPERIENCE

NOVEMBER 2019 – PRESENT

DELIVERY DRIVER, SHIPT

- Provide quality service and effective communication while shopping the order for the customer
- Deliver order in a timely fashion

AUGUST 2020 – DECEMBER 2020

CLAIMS SPECIALIST, RANDSTAD

- Provide the best quality customer service to the claimant in filing for Illinois unemployment insurance
- Verify identity to prevent fraudulent claims
- Provide navigation assistance of the IDES website

AUGUST 2020 – JUNE 2019

GUEST SERVICE AGENT, Q CENTER

- Check incoming guests in and outcoming guests out
- Provide navigation assistance verbally to the guest
- Assist with incoming calls, providing customer service assistance
- Multitask with front desk and daily tasks

AUGUST 2018 – DECEMBER 2020

OVERNIGHT CASHIER, CASEY'S GENERAL STORE

- Maintained register
- Kept inventory of the store
- Stocked shelves and maintained cleanliness of the store

EDUCATION

AUGUST 2018 – ANTICIPATED COMPLETION DECEMBER 2021

B.S IN ART W/MINOR IN PSYCHOLOGY, NORTHERN ILLINOIS UNIVERSITY

SKILLS: Customer service, Inventory control, Time management, Detail oriented, Reliable, Advanced in Microsoft Office

